



SSFHA
South San Francisco
Housing Authority

350 C Street South San Francisco CA
Office: 650-583-7631

AGENDA
Annual Meeting
Tuesday May 12, 2026 at 6:30pm

Pledge of Allegiance

- I. Roll Call and Declaration of Quorum
- II. Public Comment (Comments are limited to 3 minutes)
- III. Previous Minutes: Regular Meeting April 13, 2026
- IV. New Business:
 - A. Election of Officers:
 - Chair
 - Vice-Chair
 - *Public Comment**
 - B. Establishment of Committee for Executive Director Annual Performance Review
 - *Public Comment**
- V. Executive Director Report:
 - A. Board Retreat June 5th – June 7th 2026
 - B. June Board Meeting -Summer Break
 - C. National Night Out August 4th 2026
 - *Public Comment**
- VI. Approval of Disbursements:

Management Vouchers #97 to 99 and 1754 to 1773 in the amount of \$51,193.30 and ACH Payments from 04-02-2026 to 04-30-2026 in the amount of \$91,055.56 for a grand total of \$142,248.86 for the month of April 2026

 - *Public Comment**
- VII. Comments from Commissioners:
 - *Public Comment**
- VIII. Adjournment



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Public Participation Notice

The South San Francisco Housing Authority Board of Commissioners, welcomes all members of the public to attend the monthly board meetings in person or remotely. The public can also submit written comments to be presented at any regular or special meeting.

To attend in person:

Annual Meeting: Tuesday May 12, 2026

@6:30pm

South San Francisco Housing Authority

350 C Street, South San Francisco, CA 94080

To attend remotely public access:

SSFHA is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89733753805?pwd=HV1rKyqhYeuYdbuKoh81Vtisk6fnCz.1>

Meeting ID: 897 3375 3805

Passcode: 388948

How to Submit Written Public Comment: Members of the public not wishing to participate remotely or in person are encouraged to submit public comments in writing in advance of the meeting by 12:00 p.m. on Tuesday May 12, 2026

Public comments provided in advance should identify the Agenda Item Number in the SUBJECT Line of the email. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Chairperson’s discretion.

All emailed comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting and read into the record. Comments that are not in compliance with the Housing Authority’s rules of decorum may be summarized for the record rather than read verbatim. We value your input and participation, if you cannot attend by zoom, please send us your 3-minute comments as follows: Email: sosfha@sbcglobal.net

Attending Remotely:

Commissioner Toni Powell, will be attending remotely from Phoenix, Arizona

**MINUTES OF THE REGULAR MEETING OF
THE HOUSING AUTHORITY OF THE CITY OF SOUTH SAN FRANCISCO
HELD ON:
April 13, 2026
DRAFT**

The meeting was called to order at 6:00pm by Chair A. Sharma followed by the pledge of allegiance. Present were as follows and a quorum was declared:

PRESENT:

Commissioners A. Sharma, M. Rashid, J. Rivas, T. Thomas, C. Penate & T. Powell

ABSENT:

Commissioner B. Shipp

PUBLIC COMMENT:

None

PREVIOUS MINUTES:

Minutes of Regular meeting of March 9, 2026 were reviewed and a motion was made by Commissioner T. Powell to approve the minutes of March 9, 2026 and motion was seconded by Commissioner J. Rivas. Motion passed by Commissioners present.

Minutes of Special meeting of March 19, 2026 were reviewed and a motion was made by Commissioner T. Powell to approve the minutes of March 19, 2026 and motion was seconded by Commissioner J. Rivas. Motion passed by Commissioners present.

NEW BUSINESS:

- A. Consideration of the adoption of a Resolution amending the Bylaws of the Housing Authority of the City of South San Francisco, to change the Regular Meeting date and time of the Authority to the 2nd Tuesday of every month at 6:30pm and to change the Annual Meeting date and time of the Authority to the second Tuesday in May at 6:30pm by Resolution #1156, which was read by Chair A. Sharma. A Motion was made by Commissioner J. Rivas and seconded by Commissioner C. Penate. To approve Resolution #1156 as read and Roll Call was taken as follows:

Chair A. Sharma – Aye

Vice-Chair M. Rashid – Aye

Commissioner T. Powell -Aye

Commissioner J. Rivas – Aye

Commissioner T. Thomas – Aye

Commissioner C. Penate – Aye

No -Noes

No -Abstentions

Motion passed by Commissioners present

EXECUTIVE DIRECTOR REPORT:

- A. Board Retreat: It was decided by Commissioners present that the Board Retreat will be held on June 5th through June 7th 2026 Off site.
- B. Annual Cap Fund Award: The Executive Director reported that the HUD Cap Fund for this year FYE 2026 will be \$293,173.00
- C. Youth Internship Program going on its 4th year, will be held July 23rd through August 4th , flyers will be going out at the end of May 2026.

APPROVAL OF DISBURSEMENTS:

Commissioner C. Penate made a motion to approve Management Vouchers #2999 to#3026 in the amount of \$29,898.20 and ACH Payments from 03-02-26 to 03-30-26 in the amount of \$52,404.11 for a grand total of \$82,302.31 for the month of March, motion was seconded by Vice-Chair M. Rashid. Motion passed by Commissioners present.

COMMENTS FROM COMMISSIONERS:

Chair A. Sharma thanked the board for attending and reminded everyone that the next meeting will be the Annual Meeting and it will be held on Tuesday May 12th at 6:30pm.

ADJOURNMENT: Meeting was adjourned at 6:48pm

Seal

Chairperson

Attest

Secretary